



Application Received \_\_\_\_\_  
Check Received \_\_\_\_\_ Amount \_\_\_\_\_

**Non-Profit 501 (c) 3 Booth Application**

**Application Deadline: Friday, July 29, 2022**

PLEASE PRINT LEGIBLY

Organization Name \_\_\_\_\_

Contact Signing Authority \_\_\_\_\_ Email \_\_\_\_\_

Federal Taxpayer's ID# \_\_\_\_\_ CA Seller's Permit # \_\_\_\_\_

Business Type:  Sole Proprietorship  Partnership  Corporation  Other

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Business Phone ( ) \_\_\_\_\_ Home Phone ( ) \_\_\_\_\_

Cellular Phone ( ) \_\_\_\_\_

On Site Contact Name \_\_\_\_\_ Email \_\_\_\_\_

Cellular Phone ( ) \_\_\_\_\_

**FESTIVAL DATES & TIME: Saturday August 27<sup>th</sup> & Sunday August 28<sup>th</sup> – 11:00 AM to 7:00 PM**

**BOOTH FEE:**  - 10' x 10' = \$200.00 (If you require electricity, it is an additional \$75)

**Requirements:**

- **Must be a 501 (c) 3 Non-Profit Booth.**
- **Must submit with application the IRS Determination Letter, indicating your organization is a non-profit 501 (c) 3.**
- **Must provide your own tenting, the HBF only provides your space.**
- **Set-up your booth in a attractive and informative space, possibly have raffles etc.**
- **Your booth must consist of items fitting into a 10x10 space. You cannot place items outside of your booth. If you require additional space for decoration, signage, or to place more merchandise outside of your booth, you must request another booth space.**
- **Your organization will need to provide proof of liability insurance naming the Hueneme Beach Festival as an additional insured. If you cannot provide insurance, the HBF can insure you for an additional fee of \$120.**

This application is neither an offer nor guarantee of space. If you are applying for more than one space, please make a photocopy of this original application with all of the attached forms for each additional space. All questions on the form must be answered completely. Be sure the information you give is accurate, as it will be the sole representation of your business for the selection process. Make sure you sign all of the forms where indicated. Ensure that your payment is received by the application deadline. If you are selected you will be sent an acceptance letter and a participating vendor packet containing required forms.

\_\_\_\_\_  
Print Name of Owner

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**RETURN APPLICATION AND FEES IN FORM OF CHECK, MONEY ORDER, OR CASHIERS  
CHECK TO: Hueneme Beach Festival, 550 Park Ave. Port Hueneme, CA 93041**

**TO PAY BY CREDIT CARD FILL OUT THE ATTACHED CREDIT CARD FORM**